



Name of Show: Cleveland Renaissance / Name of Show: _____
Date of Show: Show Dates: _____

Dear Show Exhibitor;

Enclosed are a series of forms from Miller's Convention and Trade Show Services. As your service decorator it is our responsibility to assist with your material handling needs.

Material Handling Order Form:

If you have a need to ship equipment to the exhibit site these shipments must be delivered to Miller's.

Advance shipments must be sent to Miller's Convention & Trade Show Services at 869 West Waterloo Road, Akron, Ohio 44314. Please arrange shipment to arrive 7 to 10 days before your show. Miller's will deliver your freight directly to your booth space, if available.

Credit Card Authorization & Payment Information Form:

Miller's will use this form for payment purposes. If paying by check, this form can be mailed with your payment directly to us.

Please note the deadline for advanced shipments is ____/____/____. Orders after that date will be charged a special hauling rate.

Thank you for this opportunity and we look forward to being of service to you.

You may contact Miller's via e-mail: cwm@millersparty.com

Phone: (330) 753-9104

Fax: (330) 753-9298