

Material Handling Order Form



Name of Show:	<i>Name of Show</i>
Date of Show:	<i>Date of Show</i>

Check One:

We plan to ship our crated/boxed material to the Advance Shipment location.
Materials must arrive between: *(Dates)*

****(Name of Show)****
Miller's Convention Services
869 West Waterloo Road
Akron, OH 44314

We plan to return freight and ship out bound from Miller's _____ (Preferred Carrier)
(Please attach copies of your bills of lading, if available)

Our targeted ship date is: _____	No. of Pieces	Crates(s)	Weight
Material targeted arrival date is: _____	_____	Carton(s)	_____
Carrier: _____	_____	Case(s)	_____
Pro# (if available): _____	_____	Box(es)	_____
Origin of Shipment (City): _____	_____	Total Weight	_____
(State): _____	_____		

Calculation of Order: When recording weight, please round up to the next 100 lbs.
(i.e.: 270 lbs. = 300 lbs., 3 X Rate = Dollars or Minimum, whichever is greater.)

Advance Crated Shipment to the Advanced Shipment Location	We will ship _____ lbs. @ \$0.00 per 100lbs.	\$0.00 Minimum	\$ _____
Shipments Requiring Special Handling at the Exhibit Site	We will ship _____ lbs. @ \$0.00 per 100lbs.	\$0.00 Minimum	\$ _____
Outbound Shipping from the Exhibit Site	We will ship _____ lbs. @ \$0.00 per 100lbs.	\$0.00 Minimum	\$ _____
		Total All Lines	\$ _____
		Payment Enclosed	\$ _____

Note: We realize that your calculation is only an estimate. Invoicing will be done from the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. If you have any questions about material handling, please contact our Customer Service Department by calling (330) 753-9104.

Company: _____

Address: _____

City: _____ State: _____ ZIP: _____

Authorized Signature: _____ E-Mail: _____

Phone: _____ Fax: _____

Purchase Order # _____ Booth # _____ Date: ____/____/____

869 West Waterloo Road
Akron, OH 44314

(330) 753-9104 Akron
(330) 494-8836 Canton

(800) 859-3564 Ohio Tollfree
(330) 753-9298 Fax

E-Mail: cwm@millersparty.com

Web: www.millersexpo.com